

SALMA GADWALE

Agile Project Lead/Scrum Master

Contact

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PROFILE SUMMERY:

Effective Project Lead / Scrum Master well-versed with Agile methodology with 11+ years of experience end to end Software development life cycle (SDLC) & Project life cycle management (PLM) in managing dynamic and flexible environments. Highly adept at creating a positive and reassuring work atmosphere. Collaborated with cross functional team of 14 members to deliver projects in time and within budget.

SKILLS:

Project Scope, Planning, & Prioritizing | Resource Requirements & Management | Scheduling, Organizing, & Time Management | Project Requirements Gathering & Analysis | Oral & Written Communication Skills | Milestone Development & Deliverables Tracking | Team Leadership & Cross-Functional Team Collaboration | Project Budget Planning & Administration | Best Practices in Project Management Methodology | Analytical Thinking, Problem Solving, & Attention to Detail | Microsoft: Project, Word, Excel, PowerPoint, | JIRA | ZOHO.

Worked majorly on SAP FI module | Have good understanding on SAP SD & MM module as well.

PROFESSIONAL EXPERIENCE:

Arteria Technologies Pvt Ltd, Bangalore, KT.

IN [26 Nov 2020 – 10 Nov 2022]

Project Lead:

- As a Project Lead / Scrum Master managed 2- E2E implementation projects & 5+support projects along with 2+ Data Migration Projects
- Hands-on experience in managing project with teams of over 14 people
- Having experience in managing projects in BFSI domain.
- Created roadmaps, project plans, and scrum boards
- Facilitating daily scrum and scrum ceremonies
- Effectively guide and facilitate the sprint ceremonies to consistently achieve the sprint goals (Sprint planning, reviews, retrospective, demo, daily stand-ups, and stakeholder meetings).
- Supporting the Product Owner and Development Team to deliver value
- Guiding and Coaching the Scrum Team and the organization on how to use Agile/Scrum practices and values
- Guiding and Coaching the Scrum Team on how to get the most out of self-organization
- Helping to refine and groom the Product Backlog with the Product Owner

- Removing impediments (people, process or tools) that hinders agility within the team
- Regularly monitor and control the metrics to meet project/product goals. (Eg. sprint/release burn down, velocity, defects, etc.)
- Assisting with internal and external communication, and improving transparency leveraging visual dashboarding to keep information up to date
- Managed stakeholders outside the team as required
- Worked closely with Professional Services team to define, plan, execute and close large-scale projects in a face-paced environment
- Ensuring project goals are met in areas including customer satisfaction, quality, on-budget, within scope and timelines.
- Identified, managed and communicated risks and issues and have a proactive mitigation plan. Escalated as needed.
- Meeting with stakeholders to make communication easy and transparent regarding project issues and decisions on services.
- Producing accurate and timely reporting of project status throughout its life cycle.
- Tracking team progress against key initiatives and communicate status to leadership
- Facilitated meetings with project stakeholders and communicate updates as needed
- Created project documentation that is complete and stored appropriately
- Helped in evaluating the capacity and onboarding of new project team members
- Ensured right and timely feedback is shared on the project team members. Open to accept the feedback.
- Reporting the project progress and issues to the internal and external stakeholders.

Axis Bank Ltd, Bangalore, KT. IN

[June-2016 - Feb 2020]

Product Manager:

- Product manager driving API based digital platform service for supply-chain financing offered to premium brands with large distribution network
- To identify new features, bugs through market research, customer interaction & business feedback and update the product backlog to track for implementation & Project progress.
- To prioritize the backlog items basis bugs, regulatory compliance, business impact and other constraints
- To expedite and create business requirement specification document for respective developments, finalize the specifications post discussion with respective stakeholders & brief the development team
- To organize and drive daily scrum to discuss and agree on plan & actions for the day
- To ensure completion of objectives by the end of each sprint
- To create test scenarios and ensure the required output in UAT basis the agreed specifications
- To plan the deployment and monitor post deployment platform behavior for any possible deployment impacts
- To organize training sessions with the sales & support teams to keep them updated on the latest deployments and product capabilities

Axis Bank Ltd, Bangalore, KT. IN

[April-2011 - May 2016]

Business Analyst – Mortgage Banking / AML-KYC

Mortgage Banking:

- Strong record for delivering IT projects for Home Lending / Mortgage Banking, including process improvement, strategic projects, Government projects, audit / risk projects, modification solicitation programs, and reporting requirements with primarily waterfall methodology.
- Worked to define and implement the project's objectives and work on change management tasks including identify, creating, and delivery project implementation, development of test cases and scenarios, testing, training, policy, procedures, job aids, and global communications.
- Worked with legal, compliance, fair lending on approvals to programs and lending practices.

AML-KYC:

- Monitor current business processes used by the Business Banking, Consumer Banking groups for reviewing bank customers for AML and KYC systems
- Utilize Visual Basic to create interactive business documents used by analysts, QC and bankers to retrieve necessary customer information and create completed KYC review
- Develop business analysis systems to assist in the designation of customer activity as normal or abnormal using statistical measures and holistic review
- Screen triggered business banking accounts for red flags constituting further anti-money laundering investigation
- Create narratives expanding upon the expected and actual activity of customer's accounts identifying discrepancies and ultimately recommending further investigation, closure, or observation of the account
- Collect and analyze qualitative data from bankers through creation of pointed customer questionnaires

Education:

Jan 2011

Master of Business Administration in Finance.

Manipal University, Manipal

May 2003

Bachelor of Computer Science

Karnataka University, Dharwad

PROFESSIONAL CERTIFICATIONS:

Sep 2020

SAP S/4HANA for Financial Accounting Associates (SAP S/4HANA 1909) (Functional)

Feb2020

SAP Finance Accounting with SAP ERP 6.0 Ehp7 (Functional)
